

Intelligent Rewards Limited (IRL) is committed to protecting your privacy.

The data controller is IRL and we are committed to protecting your privacy. We will only use the information we collect about you lawfully and in accordance with the Data Protection Act 1998.

#### **The type of information we may collect**

- We may process and collect the following information from you;
- Information you give us on Our Portal <http://techsacrifice.co.uk>.
- Details of any orders you make and any deliveries we make to you. We may keep a record of any communications you have with us including by email, telephone or in writing.
- We may ask you to participate in our online satisfaction survey that we use to continually improve our services, although you don't have to take part if you don't want to.
- Details of the visits you make to Our Portal and the types of resources that you use.

#### **Where we store the data we have about you**

The information we collect from you may be transferred, held or stored on a computer or server located outside the European Economic Area (EEA). All IRL staff are based in the UK and are employed to fulfil of your order, process your details and provide you with support services you need to enjoy the benefits of your Inphone scheme, however your company may wish to keep a copy of your order outside of the EEA over which we have no control.

By submitting your personal information, you agree to our staff handling your data, and to us storing or processing it. We will take all reasonable steps to ensure that your data is treated securely and in accordance with this Privacy Policy.

All information you provide is stored on our secure servers. **You will never be asked for money or details of your credit or debit card, nor will your information be used for credit scoring purposes so your credit rating will not be affected.**

When you purchase your scheme package it includes insurance to cover your equipment for accidental damage, loss due to theft, and worldwide cover. Your details are then passed to our insurance administrators for processing and claim handling.

In the cases where you have chosen a password so you can access Our Portal, you are solely responsible for keeping this confidential and we ask that you do not share it with anyone.

Although we will always do our best and take every reasonable precaution to protect your personal data, we cannot guarantee the security of the data you transfer to Our Portal, and as such any information transferred is at your own risk. Once we have received your information, we use strict security protocols to prevent any unauthorised access to it.

## **Use made of the information**

We will use the information we hold about you as follows;

- To carry out and to enable our suppliers to carry out our obligations from any contracts entered into between you and us (such as the delivery of a product or the delivery of a service).
- To make sure that any content on Our Portal is always presented in the best way for you.
- To give you the information, products or services that you request from us or which we feel may be of interest to you, provided you have agreed that we may contact you with such information.
- To allow you to participate in any future initiatives should you wish.
- We may also use your data, or permit selected suppliers or partners to provide you with information about products or services which may be of interest to you and we or they may contact you about these by email, post or telephone.

If you are an existing customer, we will only contact you by electronic means (e-mail or SMS) with information about products or services similar to those that you have already shown an interest in.

If you are a new customer, and where we permit selected suppliers or partners to use your data, we (or they) will contact you by electronic means only if you have already agreed to this. If you don't want us to use your data or to pass it on to our suppliers or partners for marketing purposes, please let us know by ticking the box on the scheme application form.

## **IP addresses and cookies**

We may collect information about your computer, including your IP address, operating system and browser.

This is data we use for statistical purposes about our visitors browsing actions or patterns and does not identify any individual person. We may also obtain information about your general internet usage by using a cookie file which is stored on the hard drive of your computer.

Cookies contain information that is transferred to your computer's hard drive and helps us to improve Our Portal and to deliver a better and more personalised service to you.

### **Cookies help us:**

To understand the size of our audience and usage patterns.

- Store information about what you prefer, allowing us to customise Our Portal so you receive the information you want, when you want it.
- Speed up the searches you carry out.
- Recognise you when come back and visit Our Portal again.

- You can refuse to accept cookies by activating the appropriate settings on your web browser if you wish; otherwise our system will issue cookies when you log on to Our Portal.

**Your rights**

You have the right to ask us not to collect your personal data and we will normally inform you before we collect it if we intend to use it for marketing purposes. You can tell us if you don't wish for this to happen by ticking the relevant boxes on the forms we use to collect such information. You may also contact us at any time to inform us of your preferences at [helpdesk@rewardsportal.co.uk](mailto:helpdesk@rewardsportal.co.uk)

From time to time our site may contain links to other offers and promotions from our suppliers or partners. If you click on any link to these links please be aware that they have their own privacy policies and we do not accept any responsibility or liability for such policies.

**Access to information**

You may access the information held about you in accordance with the Data Protection Act. Any information you request is subject to an £10 fee to meet our costs of providing you with the information we hold about you.

**Changes to our Privacy Policy**

If we make any changes to our Privacy Policy we will post them on the same page and if any significant changes have been made we will tell you about them via email.

**Contact**

If you have any questions, comments or suggestions regarding our Privacy Policy you can contact us at [helpdesk@rewardsportal.co.uk](mailto:helpdesk@rewardsportal.co.uk)